

## REPORT OF GRIEVANCE REDRESSAL COMMITTEE

2021-22

The Grievance Redressal Committee was reconstituted for the academic year 2021-22 with 16 faculty members and 18 student representatives. The initiation of the committee commenced with an official meeting to discuss in detail the duties and responsibilities of the committee. The committee organized an awareness programme for the first year students to provide a good understanding of the grievance redressal mechanism followed in the institution. The committee organised 2 meetings in the year to discuss and redress the grievances of the year. The grievance redressal cell has received 5 written complaints and have redressed successfully.

1. Dr.Sr. Shiny George : Principal
2. Lazar Maliyekkal : Vice Principal
3. Ms. Deepthi C.E : Faculty, Department of Commerce and Management
4. Mr. Tinto Anil : HoD, Department of Hotel Management
5. Ms. Sreelakshmi : HoD, Department of Fashion Designing
6. Mr. Jose Mathew : HoD, Department of Social Work
7. Mr. Saji Joseph : HoD, Department of English and other languages
8. Dr. Martin Bernard : HoD, Department of Commerce and Management
9. Mr. Jithin K Thomas : HoD, Department of Business Economics
10. Ms.Devika Arngal : Faculty, Department of Fashion Designing
11. Mr. Rahul K K : Faculty, Department of English and other languages
12. Ms.Deepa S : Faculty, Department of English and other languages
13. Sr.Ramya : Faculty, Department of Business Economics
14. Mr. Ragesh K M : Faculty, Department of Hotel Management
15. Mr. Akhil Vargheese : Faculty, Department of Social Work
16. Mr. Robin George : Faculty, Physical Education

### STUDENT REPRESENTATIVES

1. Ayush Rajeev : II B.Com C A
2. Aiswarya Mathew : II B.Com Finance
3. Deego Shaji : II B.Sc Fashion
4. Manu Anand K : II B.Sc Hotel Management
5. Albin Johny : II BA Economics
6. Bharath Chandra : II BA English
7. Anzil K : II BBA
8. Hima Anil Kumar : II MA English
9. Anaswara M : II MBE
10. Arjun K T : II MSW
11. Sr. Milka Mary D : II MSW
12. Abhirami T K : III B.Com C.A
13. Anto A S : III B.Com Finance
14. Edya Uday : III B.Sc Fashion
15. Ajay Ranjith O : III B.Sc Hotel Management
16. Arjun Mohan Das : III A Economics
17. Lakshmi Jayaram : III BA English

## GRIEVANCE REDRESSAL COMMITTEE

### MEETING 2021-22

11/08/2021

#### AGENDA:-

- To present the grievance committee report of the academic year 2020-21
- To constitute the grievance committee for the year 2021-22
- To discuss about the orientation to be given to the students for the academic year

#### Decisions taken:

- The committee decided to provide awareness about the grievance mechanism of the college to the first year undergraduate and postgraduate students during the orientation programme.
- The student representatives from each department were guided to work in unison with the department faculties to resolve if any grievances were raised.

#### Members attended:

1. Dr.Sr. Shiny George : Principal
2. Lazar Maliyekkal : Vice Principal
3. Ms. Deepthi C.E : Faculty, Department of Commerce and Management
4. Mr. Nimesh Soman : HoD, Department of Hotel Management
5. Ms. Sreelakshmi : HoD, Department of Fashion Designing
6. Mr. Saji Joseph : HoD, Department of English
7. Dr. Martin Bernard : HoD, Department of Commerce and Management
8. Ms.Devika Arngal : Faculty, Department of Fashion Designing
9. Mr. Rahul K K : Faculty, Department of English
10. Ms.Deepa S : Faculty, Department of Second Language
11. Sr.Ramya : Faculty, Department of Economics
12. Mr. Robin George : Faculty, Physical Education
13. Ayush Rajeev : II B.Com C A
14. Aiswarya Mathew : II B.Com Finance
15. Deego Shaji : II B.Sc Fashion
16. Manu Anand K : II B.Sc Hotel Management
17. Albin Johny : II BA Economics
18. Bharath Chandra : II BA English
19. Anzil K : II BBA
20. Hima Anil Kumar : II MA English
21. Anaswara M : II MBE
22. Sr. Milka Mary D : II MSW
23. Abhirami T K : III B.Com C.A
24. Anto A S : III B.Com Finance

## GRIEVANCE REDRESSAL COMMITTEE

### MEETING 2021-22

15/03/2022

#### AGENDA:-

- To discuss on the functioning of the committee
- to discuss on the various issues raised in the academic year and redress the same

#### Decisions taken:

- The committee recognised the need to give a department wise awareness on the grievance mechanism of the institute.
- The department teacher and student representatives were assigned the duty to ensure the effectiveness of the grievance committee of their respective departments.
- The grievances received and the redressal mechanism implemented was discussed to ensure the effective working of the committee.

1. Dr.Sr. Shiny George : Principal
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4. Mr. Tinto Anil : HoD, Department of Hotel Management
5. Ms. Sreelakshmi : HoD, Department of Fashion Designing
6. Mr. Saji Joseph : HoD, Department of English and other languages
7. Dr. Martin Bernard : HoD, Department of Commerce and Management
8. Ms.Devika Arngal : Faculty, Department of Fashion Designing
9. Mr. Rahul K K : Faculty, Department of English and other languages
10. Ms.Deepa S : Faculty, Department of English and other languages
11. Sr.Ramya : Faculty, Department of Business Economics
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18. Bharath Chandra : II BA English
19. Anzil K : II BBA
20. Hima Anil Kumar : II MA English
21. Anaswara M : II MBE
22. Arjun K T : II MSW
23. Sr. Milka Mary D : II MSW